

**BOARD OF ZONING APPEALS (BZA)**  
**INFORMATION SHEET**  
**2022**

The Board of Zoning Appeals holds a public hearing on the **fourth** Thursday of every month unless altered by a holiday schedule. These meetings are held at 7:00 p.m. in the Herndon Council Chambers Building located at 765 Lynn Street, Herndon, Virginia. Please visit the town's web page at [www.herndon-va.gov](http://www.herndon-va.gov) to confirm dates or to receive information regarding changes to the schedule.

Applicants are required to attend the public hearing at which their application will be discussed. If an applicant or their representative is not present to answer questions regarding the application, it is likely that the item will be denied by the Board.

The deadline for filing new applications is 30 days prior to the regularly scheduled public hearing. **Please note that applications must be complete and that it is the applicant's responsibility to insure completeness. Late or incomplete applications will not be placed on the Board's upcoming agenda.** Applicants are encouraged to submit their application two to three days prior to the deadline and to have their applications reviewed by Town staff. Meetings with staff prior to the submission deadline are encouraged and may be arranged by appointment.

**APPLICATION DEADLINE**

**PUBLIC HEARING DATE**

December 27, 2021  
January 24, 2022  
February 21, 2022  
March 28, 2022  
April 25, 2022  
May 23, 2022  
June 27, 2022  
July 25, 2022  
August 22, 2022  
September 26, 2022  
October 17, 2022  
November 7, 2022

January 27, 2022  
February 24, 2022  
March 24, 2022  
April 28, 2022  
May 26, 2022  
June 23, 2022  
July 28, 2022  
August 25, 2021  
September 22, 2022  
October 27, 2022  
November 17, 2022  
December 15, 2022

If you have any questions or would like to arrange an appointment, please contact the Town of Herndon Department of Community Development at (703) 787-7380. Town offices are located at 777 Lynn Street and are open from 8:00 a.m. to 5:00 p.m., Monday through Friday.